

Greta Freeman

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Employment History

Intern (Senior Engineering Technician)

May 2022–August 2022

Geosyntec Consultants – Anchorage, AK

- Assisted with GIS mapping, data mining, database management, and presentations for clients.
- Collaborated with environmental scientists and contributed to a draft proposal for environmental site cleanup.
- Shipped and received contaminated soil samples ensuring appropriate chain of custody.
- Responsible for managing equipment that was returned from field assignments.

Housekeeper

May 2021–December 2021

Lake of the Woods Resort – Pinetop, AZ

- Engaged with guests on room requirements and amenities to promote overall satisfaction.
- Cleaned and stocked guest rooms by replacing used towels and linen, vacuuming floors, making beds, and restocking bathroom items.

Food Runner

June 2020–August 2020

Pinetop Lakes Country Club – Pinetop, AZ

- Organized and replenished supplies at food stations, sanitized tables, and assured customer satisfaction.
- Assisted with cooking, dishwashing, and cashiering.

Childcare Provider

May 2016–May 2021

- Cared for more than 10 children ages 8 months to 12 years in a nurturing and age-appropriate way.

Education

Northern Arizona University – Flagstaff, AZ

August 2021–Present

Geology Major (Astrogeology Minor), Bachelor of Science anticipated May 2025

Current GPA: 4.0

Blue Ridge High School – Pinetop, AZ

January 2020–May 2021

Graduated May 2021 with Honors

GPA: 4.51

South Anchorage High School – Anchorage, AK

August 2017–December 2019

Additional Skills

- Proficient in MS Office (Word, Excel, PowerPoint, and Outlook)
- Organized, adaptable, critical thinker, team-oriented, efficient

Awards

- Northern Arizona University Dean's List (2021–Present)
- Northern Arizona University Lumberjack Scholarship (2021–Present)
- National Audubon Society Essay Scholarship (May 2021)